

The University of Texas—Houston

Add-Drop/Withdrawal/Audit Form

Name:

,

Last

First

MI

Student Number:

 School:

 Term:

Add	Subject	Catalog No.	Section	Title	Credit Hours	Action			Instructor's Signature
						Re-take	Audit	Add	

Drop/Withdrawal	Student is withdrawing from the institution: <input type="checkbox"/> Yes <input type="checkbox"/> No								
	Subject	Catalog No.	Section	Title	Credit Hours	Undergrad 6-Drop	Grade	Instructor's Signature	
						<input type="checkbox"/> Counts <input type="checkbox"/> Exempt			
						<input type="checkbox"/> Counts <input type="checkbox"/> Exempt			
						<input type="checkbox"/> Counts <input type="checkbox"/> Exempt			

For Withdrawal, what was the last day of class attendance (mm/dd/yyyy)? _____

Withdrawal may NOT be during Spring Break.

Applicable Grades:

W, WF—SON, MDA-SHP

WP, WF—SOD Adv Ed, SBMI, GSBS

W—SPH, SOD DHy

Student's Signature _____ Date _____

Dean/Student Affairs _____ Date _____

Advisor _____ Date _____

International Affairs _____ Date _____

Students: PLEASE BRING SIGNED COPY TO THE OFFICE OF THE REGISTRAR, UCT 2250

SAO's: Please fax or send as email attachment to the Registrar's Office